



CONEJO VALLEY UNIFIED SCHOOL DISTRICT
CVUSD Board Room
1402 E. Janss Rd., Thousand Oaks, CA 91362

BOARD OF EDUCATION SPECIAL MEETING
Wednesday July 14, 2021

MINUTES

1. CLOSED SESSION

A. Comments – Public

Vice President Gorbach announced that there were no public comment requests submitted, and the Board convened into Closed Session at 5:30 p.m. where the following item was discussed:

B. Public Employee Appointment/Employment/Evaluation, Pursuant to Government Code §54957; Title: Assistant Superintendent, Instructional Services

Closed Session ended at 5:58 p.m.

2. OPENING PROVISIONS

A. Call the Meeting to Order and Roll Call

Call to Order and Roll Call: Vice President Gorbach called the meeting to order at 6:01 p.m. Board Members present: Vice President Bill Gorbach, Karen Sylvester, Lauren Gill, and Cindy Goldberg.
Administration present: Dr. Mark McLaughlin, Superintendent.

B. Pledge of Allegiance

C. Approval of the Agenda

Vice President Gorbach asked for unanimous consent to approve the Agenda, to which there were no objections. **The motion was approved through unanimous consent.**

3. ACTION ITEMS – GENERAL

A. Comments – Public (Limited to Special Board Meeting Agenda Items Only)

Vice President Gorbach announced that one (1) public comment request was submitted, and that speaker received three (3) minutes to speak. There was one (1) public written statement submitted on this agenda item.

B. Board of Education – Consideration and Action to Approve the Method By Which the Board Member Vacancy Will Be Filled

Trustee Goldberg made the motion to approve the method by which the Board member vacancy should be filled, either by special election or provisional appointment, seconded by Trustee Sylvester. Dr. McLaughlin presented information on the Board member vacancy process, including the proposed timeline for filling the vacancy, the option for election or provisional appointment, the application deadline, and the recommended action to adopt Resolution #21/22-01: Provisional Appointment to the Governing Board of the Conejo Valley Unified School District. There was Board

discussion on this agenda item, and the Board unanimously agreed to move forward with a provisional appointment to fill the Board vacancy.

- *Trustee Goldberg amended her motion to approve the provisional appointment process in order to fill the Board vacancy, seconded by Trustee Sylvester. Motion carried: 4-0.*

C. Board of Education – Approval of Resolution #21/22-01: Provisional Appointment to the Governing Board of the Conejo Valley Unified School District

Trustee Goldberg made the motion to approve, seconded by Trustee Sylvester. There was no Board discussion on this agenda item. **Motion carried: 4-0.**

D. Board of Education – With Approval of Resolution #21/22-01: Provisional Appointment to the Governing Board of the Conejo Valley Unified School District – Should the Board approve the Board Vacancy Application Packet and Selection Timeline

Trustee Sylvester made the motion to approve, seconded by Trustee Goldberg. Vice President Gorback announced that one (1) public comment request was submitted, and that speaker received three (3) minutes to speak. There was Board discussion on this agenda item, during which time the Board reached consensus to allow Zoom interviews for Board candidates, and Dr. McLaughlin agreed, per a Board member's request, to redact information on the application regarding the personal information of references once it becomes available as a public record.

Motion carried: 4-0.

E. Board of Education – Appoint a Governing Board Sub-Committee for the Provisional Appointment Process

Trustee Sylvester made the motion to approve, seconded by Trustee Gill. Dr. McLaughlin recommended that the Board ask for volunteers to serve on the Governing Board Sub-Committee and then amend the motion. After Board discussion, Trustee Gill and Trustee Goldberg were nominated as members of the Governing Board Sub-Committee, and both trustees accepted the nominations.

- *Trustee Sylvester amended her motion to appoint a Governing Board Sub-Committee comprised of Ms. Gill and Ms. Goldberg, seconded by Trustee Gill. Motion carried: 4-0.*

F. Board of Education – Candidate Selection Process

Trustee Goldberg made the motion to approve a protocol for interviewing candidates, soliciting and generating candidate interview questions, and developing a criteria rubric to evaluate the candidates after the interviews are complete, seconded by Trustee Sylvester. There was Board discussion on this agenda item, to which Dr. McLaughlin answered questions and provided clarifications.

- Trustee Goldberg amended her motion to develop a protocol to interview candidates along the lines of what was discussed during the presentation and questions from the Board in a forum style format, with Dr. McLaughlin confirming the following to be added to the motion:
 - To submit interview questions to staff
 - To allow individual candidates to create a 3 to 5-minute statement
 - To include posed questions from our Board with the opportunity for Board members to follow up based on answers from the candidates
 - To have the Sub-Committee will determine the length of time for interviews based on the number of candidates
 - To have a rotation of Board members asking questions to the candidates
 - To have the Sub-Committee generate an evaluation rubric

This amended motion was seconded by Trustee Sylvester. Dr. McLaughlin also confirmed that he would send a list of candidate questions to the Board Sub-Committee for their review, which

includes questions solicited from Board members and questions generated by the California School Boards Association. **Motion carried: 4-0.**

4. ADJOURNMENT

A. Adjournment

Vice President Gorback adjourned the Open Session at 6:44 p.m. The next scheduled Board meeting will be Tuesday, August 10, 2021, 5:00 p.m. Closed Session, 6:00 p.m. Open Session at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road, Thousand Oaks.

August 10, 2021

Date



Clerk

August 10, 2021

Date



Superintendent

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<https://conejousof.org/Board-of-Education/Board-Meeting-Videos-Watch-Live>